

**HACKENSACK BOARD OF EDUCATION  
191 SECOND STREET, HACKENSACK, NJ 07601  
REGULAR PUBLIC MEETING  
A G E N D A  
March 20, 2024**

**I. Flag Salute / Moment of Silence / Sunshine Statement / Call to Order / Roll Call**

In accordance with the Open Public Meeting Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Record and posting notice in the Board of Education Administration Building (Padovano Education Center) and filing notice with the City Clerk. I hereby call to order the Regular Public Meeting on Wednesday, March 20, 2024, in the Hackensack High School Media Center, at 6:15 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
TBD- South Hackensack Rep		
Christina Holtz- Rochelle Park Rep		
Mr. Carroll (Demetrius)		
Ms. Harris (Jennifer)		
Mr. Martin (Kenneth)		
Mr. Powell (Lancelot)		
Ms. Pringle (Shivonnie)		
Ms. Somerville (Marlene)		
Mr. Stein (Mark)		
Ms. Cordero-Outen (Lissette)- Vice President		
Mr. James-Vickery (Scott)- President		

**II. Presentations**

**A. Student Report- Natasha Castillo**

**III. Superintendent's Report**

**A. Enrollment Report**

<i>Enrollment as of March 14, 2024</i>	<i>Enrollment</i>	<i>Attendance (%)</i>
High School	1740	96.26
Middle School	1430	96.71
Fairmount	515	96.70
Hillers	448	96.45
Jackson	395	96.83
Parker	572	95.21
ECDC	175	94.13
<b>Total</b>	<b>5275</b>	<b>96.04</b>

**B. Residency Report:**

	<i>February 2024</i>	<i>Year to Date</i>
Number of Residency Cases Received	5	32
Residency Verified	2	15
In-Home Visits Unverified	3	17
Parent Provided Updated In-District Proof of Residency	0	0
Students Withdrawn as a Result of Residency Investigation	0	0

**C. Harassment, Intimidation, and Bullying Report**

<b>Completed Investigations: February 17, 2024 - March 14, 2024</b>					
<b>SCHOOL</b>	<b>FITS HIB DEFINITION</b>	<b>INCONCLUSIVE</b>	<b>NO EVIDENCE OF HIB</b>	<b>DOES NOT FIT HIB DEFINITION</b>	<b>TOTAL</b>
ECDC (and contracted PreK)	0	0	0	0	0
Fairmount	0	0	0	0	0
Parker	0	1	0	1	2
Hillers	1	0	0	1	2
Jackson	0	0	0	2	2
Middle	2	2	0	2	6
High	0	0	1	2	3
<b>TOTALS</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>8</b>	<b>15</b>

**IV. Public Comments**

Public participation shall be governed by the following rules: 1) If in person, a participant must sign the “sign-in” sheet and be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; 2) Each statement made by a participant shall be limited to three (3) minutes duration during the public session; 3) All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; and 4) All Board and/or Superintendent responses to questions or inquiries shall be held until the end of public participation.

**V. Executive Session**

**Be It Resolved**, that the Hackensack Board of Education determines it is necessary to meet in Executive Session on Wednesday, March 20, 2024, to discuss **Legal, Personnel, student related matters, HIB Reports, Negotiations and other confidential matters**; and

**Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

## VI. Approve Minutes

**Be It Resolved**, that the Hackensack Board of Education approves the Regular Meeting Minutes and Closed Session Minutes of February 21, 2024 and Board Retreat Minutes of March 1, 2024 and Special Meeting Minutes of March 12, 2024, as submitted.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

## VIII. Resolutions

### A. Personnel- separate document

**Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent, approves the following personnel actions **A.1, A - Y**:

**A.1** Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts).

Personnel actions <b>A.1, A - Y</b> :				
<i><b>Motion: Trustee</b></i>	<i><b>Second: Trustee</b></i>			
	<i><b>Yes</b></i>	<i><b>No</b></i>	<i><b>Abstain</b></i>	<i><b>Absent</b></i>
TBD- South Hackensack Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

### B. Policy

**B1 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the first reading of the following Policies and Regulations:

P 1140	Educational Equity Policies/Affirmative Action (M) (Revised)
P 1523	Comprehensive Equity Plan (M) (Revised)
P 1530	Equal Employment Opportunities (M) (Revised)
R 1530	Equal Employment Opportunity Complaint Procedure (M) (Revised)
P 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)

- R 2200 Curriculum Content (M) (Revised)  
P 2260 Equity in School and Classroom Practices (M) (Revised)  
R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)  
P 2411 Guidance Counseling (M) (Revised)  
P 3211 Code of Ethics (Revised)  
R 5440 Honoring Student Achievement (Revised)  
P 5570 Sportsmanship (Revised)  
P 5750 Equitable Educational Opportunity (M) (Revised)  
P 5755 Equity in Educational Programs and Services (M) (Abolished)  
P 5841 Secret Societies (Revised)  
P 5842 Equal Access of Student Organizations (Revised)  
P & R 7610 Vandalism (Revised)  
P 9323 Notification of Juvenile Offender Case Disposition (Revised)  
P & R 2423 Bilingual Education (M) (Revised)  
P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

**B2 Be It resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the second reading of the following Policies and Regulations:

- P 8500 Food Services (M) (Revised)

Policy Actions <b>B1-B2</b>				
<i><b>Motion: Trustee</b></i>	<i><b>Second: Trustee</b></i>			
	<i><b>Yes</b></i>	<i><b>No</b></i>	<i><b>Abstain</b></i>	<i><b>Absent</b></i>
TBD- South Hackensack Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

**C. Curriculum**

**C1 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following travel and lodging expense reimbursements for professional development:

<b>Staff Member's Name</b>	<b>Description of Workshop/ Conference</b>	<b>Date of Conference</b>	<b>Location</b>	<b>Lodging/Meals/ Transportation/ Airfare Total Amount</b>	<b>Account Number</b>
Dr. Joy Dorsey-Whiting	United Conference on School Leadership	July 14-17, 2024	Nashville, Tennessee	\$2,646.50	11-000-240-500-300-00 (2024-2025 SY)

Donna Petrin-Wall	American Educational Research Association-Dismantling Racial Injustice and Constructing Educational Possibilities	April 11-14, 2024	Philadelphia, Pennsylvania	\$918.74	20-218-200-580-009-00
Laura Durso	Academic Decathlon Nationals	April 24-27, 2024	Pittsburg, Pennsylvania	\$3,012.12	11-190-100-500-050-00
Sandra Harrington	Academic Decathlon Nationals	April 24-27, 2024	Pittsburg, Pennsylvania	\$224.00	11-190-100-500-050-00
Yesenia Budhu-Howell	Bowie State University-Spring 2024 Career Fair	April 1-3, 2024	Bowie, Maryland	\$950.00	11-000-251-580-005-00
Alexandria Lopez	Enhancing School Mental Health Service	March 19, 2024	Sayreville, New Jersey	\$38.54	11-000-240-500-050-00

**C2 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following professional development registration fees for the 2023-2024 school year:

Staff Member's Name	Workshop/Conference	Date of Conference	Location	Registration Fee	Account Number
Dr. Joy Dorsey-Whiting	United Conference on School Leadership	July 14-17, 2024	Nashville, Tennessee	\$1,040.00	11-000-240-800-300-00 (2024-2025 SY)

**C3 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips/field trip locations:

Lead Staff Member	School	Trip Location
Laura Durso	High School	Academic Decathlon Nationals, David L. Lawrence Convention Center, Pittsburgh, Pennsylvania
Michele Balik	High School	Five Below Store, Paramus, New Jersey
Michele Balik	High School	Amici Restaurant, Maywood, New Jersey
Michele Balik	High School	Michael's Art Store, Paramus, New Jersey
Diana Bermudez	High School	Lakeshore Learning Store, Hackensack, New Jersey

**C4 Be it Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the following internships, field experiences, classroom observations, and student practicums for the 2023-2024 school year:

School(s)	Administrator(s)	Candidate(s) (*pending prints)	Observation/ Placement with	Assignment	University	Dates
High School	James Montesano	Rebecca Desimone Carla Rodriquez	Dahiana Defina	Health Office	Felician College	April 2024

		Eleana Rojas Michele Riva				
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**C5 Be It Resolved,** that the Hackensack Board of Education, upon review and consideration of the results of the HIB investigation(s) report to the Board of Education during its last meeting, affirms the Superintendent's determination on the HIB investigation.

**C6 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves High School students to participate in the Academic Decathlon 2024 Nationals Competition taking place in Pittsburgh, Pennsylvania from April 24, 2024 to April 27, 2024, at a cost of \$4,500.00 paid by the district. The trip will be chaperoned by High School teachers, Laura Durso and Sandra Harrington. The cost of the trip will be paid from account # 11-190-100-500-050-00.

**C7 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves William Paterson University Senior nursing students to present health topics to students at Jackson Avenue School and Fairmount School in April 2024. The topic will be determined by the school nurse and principal.

**C8 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves an agreement with High Impact Youth Training Solutions and Without a Trace Investigations to hold a parent workshop at Hackensack High School during the 2023-2024 school year. The workshop titled, Parenting in the Digital Age and Social Media Awareness will take place on April 18, 2024. The total cost, not to exceed \$1,100.00, will be paid for with Title I funds, account # 20-231-200-300-050-00.

**C9 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission of the Preschool Education Aid budget and the acceptance of Preschool Education Aid in the amount of \$4,294,824.00.

**C10 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the agreement between the Hackensack Board of Education and Young Audiences Art for Learning of New Jersey and Eastern Pennsylvania for the 2023-2024 school year to deliver four performances of A Journey Through Latin Percussion at Nellie K. Parker School and Jackson Avenue School for Multilingual Learners. The amount, not to exceed \$4,700.00, will be paid for with Title III funds, account #20-241-100-300-000-00.

**C11 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the agreements between the following music accompanists to accompany spring concerts for the 2023-2024 school year. The amount, not to exceed the amounts listed will be paid for with account #11-190-200-300-VPA-00

Accompanist	School	Amount
Natasha Gonzalez	Jackson Avenue School	\$500.00
Natasha Gonzalez	Fairmount School	\$500.00
James Gregory	Fanny M. Hillers School	\$450.00
James Gregory	Nellie K. Parker School	\$250.00



James Gregory	Hackensack High School	\$400.00
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**C12 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the agreement between Glazier Clinics and the US Marines to work with eleventh and twelfth grade students during Physical Education classes during the 2023-2024 school year at Hackensack High School. This will be at no cost to the district.

**C13 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves the requisitions below for attendance, tuition, tuition contracts, and specialized services, in order to provide an appropriate educational program at public, private or appropriate educational program at public, private or residential schools for pupils non-classified or classified as eligible for special education and related services by the Child Study Team, in accordance with N.J.S.A. 18A, Chapter 46, services for the 2023-2024 school year, July 1, 2023 thru June 30, 2024.

<u>Type</u>	<u>School</u>	<u>Tuition</u>	<u>ID #</u>	<u>Classified</u>	<u>Comment</u>
Non-Pub	Pillar Elementary	0.00	XXX189	X	Last day of attendance 02/20/2024
Non-Pub	SBJC 24/25 SY transportation				Transportation
Non-Pub	Sage Day School	\$35,031.04	XXX137	X	Tuition
Non-Pub	BCSS-Venture Program	\$92,160.00	XXX955	X	Tuition
Non-Pub	Chapel Hill Academy (Terranova Group)	\$34,196.00	XXX708	X	Tuition

**C14 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to increase the original budget of Interim Healthcare Inc, Wayne, New Jersey, for the purposes of providing individualized education program mandated Nursing and/or Health Assistant services to students with disabilities and who need constant medical attention during the school day and attend in-district programs. Budget will increase from \$100,000.00 and not exceed \$300,000.00 due to additional one to one nurses needed for special education students in need of medical attention during school hours. Interim healthcare will be paid from account #11-000-217-320-006-00.

**C15 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to increase the original budget of Kid Clan, Clifton, New Jersey for the purpose of providing ABA, behavior, physical, and speech therapists to provide related services based on individualized education program needs. Budget will increase from \$200,000.00 and not exceed \$600,000.00 due to additional related service provided needed for leave coverage and additional related services needed for special education students. Kidclan will be paid from account #11-000-216-320-006-00.

**C16 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to increase the original budget of Therapy Travelers/EPIC special education staffing, El Segundo, California for the purposes of providing individualized education program mandated related services (counseling, occupational therapy, physical therapy, speech therapy, related service evaluations, consultations, and behavior services). Therapy Travelers will increase from \$200,000.00 and not exceed \$600,000.00 due to additional related service provided needed for leave coverage and additional related services needed for special education students. Therapy Travelers will be paid from account #11-000-216-320-006-00.

**C17 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, approves a resolution to increase the original budget of Starlight Homecare Agency, Saddle Brook, New Jersey, for the purposes of providing individualized education program mandated Nursing and/or Home Health Assistant Services to students with disabilities during the school day. Starlight Homecare Agency will increase from \$100,000.00 and not exceed \$200,000.00 Starlight will be paid from account #11-000-217-320-006-00.

**C18 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools, accepts the grant award of the School-Based Mental Health Services Grant Program application (Project Period 2 of 5) from the New Jersey Department of Education, to support the recruitment, placement, hiring, and retention of school-based mental health professionals in the amount of \$327,635.00.

School Based Mental Health Grant - 12/01/2023 to 12/31/24		
Account Number	Description	Amount
20-460-100-300-000-00	Purchased Services SBMHS Grant	\$9,000.00
20-460-100-600-000-00	Supplies and Materials SBMHS Grant	\$2,122.00
20-460-200-100-000-00	Support Salaries SBMHS Grant	\$235,399.00
20-460-200-200-000-00	Benefits SBMHS Grant	\$58,701.00
20-460-200-500-000-00	Support Purchased Services SBMHS Grant	\$18,063.00
20-460-200-580-000-00	Travel SBMHS Grant	\$4,350.00
	Total	\$327,635.00

Curriculum Resolutions C1 - C18				
Motion: Trustee	Second: Trustee			
	Yes	No	Abstain	Absent
TBD- South Hackensack Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

**D. Finance**



**D1 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the payment of bills and claims, February 16, 2024 through March 14, 2024, in the total amount of \$10,904,201.56 ([Attachment D2](#))

General Fund	Fund 10	\$864,247.16
Current General Expense	Fund 11	\$7,990,502.65
Capital Outlay	Fund 12	\$546,846.58
Special Revenue	Fund 20	\$692,181.98
Capital Projects	Fund 30	\$301,779.41
Debt Service	Fund 40	-
Enterprise Fund	Fund 60	\$508,643.78

**D2 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves the attached List of Budget Transfers 8885 through 8929 for the month of January 2024, total amount of \$ 1,783,852.09 ([D3 Attachment](#)) .

**D3 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves Activities, Fundraisers and Flyers. Distributions ([Attachment D4](#))

**D4 Be It Resolved**, that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary approves an extension of services on the Energy Saving Improvement Program from DMR from March 2024 to June 2024 not to exceed \$15,000.00. Paid from account 30-000-400-000-000-00.

**D5 Whereas**, the South Bergen Jointure Commission ("SBJC") and HACKENSACK Board of Education ("the Board") are parties to a 2024-2025 agreement for SBJC, an approved Coordinated Transportation Service Agency, to coordinate transportation services for the Board's students; and

**Whereas**, due to a possible public health emergency, school districts may be required to close for health-related reasons; and

**Whereas**, under N.J.S.A. 18A: 7F-9, if a school district is subject to a health-related closure for a period longer than three consecutive school days, a subject to a health-related closure for a period longer than three consecutive school days, a jointure commission shall continue to make payments under the terms of a contract with a contracted service provider as if the school facilities remained open, and

**Whereas**, if there are health-related school closures, pursuant to N.J.S.A. 18A:7F-9, the SBJC will be obligated to continue payments to its transportation service providers during the 2024-2025 school year; and to continue payment to those

**Whereas**, SBJC's commitment contracted transportation service providers is contingent upon the Board's continued payment to SBJC; and

**Whereas**, the SBJC is desirous of amending the terms of the Agreement to memorialize the Board's responsibility to continue its payment obligations to the SBJC in the event of school closures due to health-related

reasons to ensure full compliance with N.J.S.A. 18A:7F-9.

**Now, Wherefore, The Parties Agree as follows:**

1. For the term of the 2024-2025 school year, if schools are closed and/or operating under virtual or remote instruction as a result of the current public health emergency, thereby not requiring transportation services for the Board's students, the Board shall continue to make payments under its Agreement with SBJC, as if the school facilities remained open, for SBJC to pay its contracted transportation service providers in accordance with N.J.S.A. 18A:7F-9.

2. All other terms and conditions of the Agreement not addressed herein shall remain in full force and effect.

**D6a Revised Resolution to Approve the preliminary 2024-2025 School Year Budget**

**Whereas**, the Hackensack Board of Education, County of Bergen, approves the preliminary **2024-2025 School Year Budget** in accordance with N.J.S.A.18A:7F-6 as follows:

Charter Schools Tuition (Fund 10)	\$7,478,168.00
Current General Expense (Fund 11)	\$136,997,132.00
Capital Outlay (Fund 12)	\$2,979,241.00
<b>SUBTOTAL GENERAL FUND</b>	<b>\$146,535,249.00</b>
Special Revenue (Fund 20)	\$7,906,446.00
Debt Service (Fund 40)	\$0.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$155,360,987.00</b>

**And, Whereas**, upon County approval the budget will be advertised in the Bergen Record in accordance to the format promulgated by the New Jersey Department of Education and according to law; and

**Whereas**, a Public Hearing on the budget for the 2024-2025 school year will be conducted during the May 1, 2024 Board of Education Meeting;

**Now, Therefore Be It Resolved**, that the **GENERAL FUND** tax levy of **\$93,389,606.00** and **DEBT SERVICE** tax levy of \$0.00 is approved to support the 2024-2025 school year budget.

**D6b Whereas**, the district has a taxing authority which is comprised of:

Banked Cap Available in 2024-2025	\$2,934,919.00
Tax Base adjustment for increase in enrollment	\$941,190.00

Tax Base adjustment for increase in Healthcare Costs	\$660,681.00
2.00% Allowable Tax Levy Adjustment	\$1,783,037.00
Base 2023-2024	\$89,151,864.00
<b>Total Available Tax Levy Authority</b>	<b>\$95,471,691.00</b>

**Whereas,** The Board has approved that there should be raised, for the General Fund, a tax levy of \$93,389,606, which includes a 2.00% tax levy increase in the amount of \$1,783,037.00 and Banked CAP of \$852,834.00, as seen below:

Base 2023-2024	\$89,151,864.00
2.00% Allowable Tax Levy Adjustment	\$1,783,037.00
Tax Base adjustment for increase in enrollment	\$941,190.00
Banked CAP from Prior Years	852,834.00
Tax Base adjustment for increase in Healthcare Costs	\$660,681.00
<b>Total Tax Levy for 2024-25 School Year</b>	<b>93,389,606.00</b>

**Now, Therefore Be It Resolved,** that the Hackensack Board of Education, in the County of Bergen, New Jersey approves that the unused, unexpired taxing authority of \$2,082,085.00 (**Banked Cap**) be held for potential use in the subsequent allowable fiscal years.

**D6c Be It Resolved,** in accordance with N.J.A.C. 6A:23A-7.3(a), which provides that the Hackensack Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2024-2025 school year, and

**Whereas,** school district policy and N.J.A.C.6A:23A-7.3(a) provides that the Hackensack Board of Education established in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2024-2025 school year; and

**Whereas,** the maximum expenditure amount allotted for travel and expense reimbursements for the 2024-2025 school year is \$250,000.00; and

**Whereas,** travel and expense will be reimbursed as per individual contract and in accordance with Board Policy,

**Now, Therefore Be It Resolved**, that the Hackensack Board of Education, in the County of Bergen, New Jersey hereby establishes the school district travel maximum for the 2024-2025 school year at the sum of \$250,000.00, and,

**Be It Further Resolved**, that the School Business Administrator shall track and record these costs to ensure that the maximum is not exceeded.

**D6d Whereas**, this budget includes a **withdrawal** from **Capital Reserve**, in the amount of \$2,500,000.00, with a net balance in Capital Reserve in the amount of \$2,579,679.00, and

**Whereas**, the transfer of these reserves supports the following capital projects that are in addition to the Facilities Efficiency Standards determined by the Commissioner of Education necessary to achieve the Student Learning Standards adopted by the State Board of Education:

<i><b>Project Number</b></i>	<i><b>Description</b></i>	<i><b>Budgeted Cost</b></i>
03-1860-X00-xxxx	<b>Purchase/Increase Instructional Space</b>	\$2,500,000.00
	<b>Total</b>	<b>\$2,500,000.00</b>

**Now, Therefore Be It Resolved**, that the amount authorized to be **withdrawn from the Capital Reserve** account is \$2,500,000.00.

**D6e Whereas**, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service, a maximum level of spending for the ensuing school year; and

**Whereas**, the budget includes the following appropriations:

<b>Account Code</b>	<b>Professional/Technical Service</b>	<b>Amount</b>
11-000-213-300	Health - School Physician	\$75,300.00
11-000-216-320	Purchased Student Related Support Services	\$2,181,000.00
11-000-217-320	Purchased Professional Extraordinary Services	\$1,432,500.00
11-000-218-320/390	Student Guidance Services - Medical Screenings	\$45,050.00
11-000-219-320/390	Purchased Prof-Ed Services -Educational/Medical Services Provided to Students	\$246,000.00
11-000-221-320/500	Improvement Instruction Purch Ed Serv	\$98,300.00
11-000-222-320/390	Educational Media Purch Services	\$8,200.00
11-000-223-320/390	Purchased Professional Development Services - Speakers	\$184,000.00

11-000-230-331	Legal Services	\$375,000.00
11-000-230-332	Auditor Fees	\$70,000.00
11-000-230-334/390	Architect/Engineer Services	\$10,000.00
11-150-100-320	Hospital Based Homebound Instruction	\$50,000.00
11-190-100-320/340	Substitute Instructional Staff/Tech Services	\$2,371,217.00
11-190-100-500	Regular Program Inst Other Purchased Services	\$1,621,625.00
12-000-400-334/390	Capital Projects - Architect/Engineer Services	\$200,000.00
	<b>Total</b>	<b>\$8,968,192.00</b>

and,

**Whereas**, the Administration needs to notify the Board if there arises a need to exceed said maximums, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

**Whereas**, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

**Now Therefore Be It Resolved**, that the Hackensack Board of Education, in the County of Bergen, New Jersey establishes maximums for professional services in the areas listed above at a level of 120% of the amounts listed for the 2024-2025 school year.

**D6g Whereas**, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually, prior to budget preparation, anticipated revenue from Medicaid SEMI, and

**Whereas**, the Hackensack Board of Education, in the County of Bergen, New Jersey did not require a waiver based on alternate projected revenue for the Special Education Medicaid Initiative (SEMI) program, based on medicaid eligible students who receive a related service,

**Now, Therefore, Be It Resolved** that the district approves the anticipated SEMI revenue amount of \$244,214.00.

**D6h Resolution to Approve the Health and Prescription appropriations for the 2024-2025 school year**

**Whereas**, the Hackensack Board of Education, in the County of Bergen, New Jersey approves Resolution to adopt the Health and Prescription appropriations for the 2024-2025 school year.

Finance and Budget Resolutions <b>D1 – D6h</b>				
<b>Motion: Trustee</b>	<b>Second: Trustee</b>			
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
TBD- South Hackensack Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				

Mr. Powell (Lancelot)				
Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lisette)- Vice President				
Mr. James-Vickery (Scott)- President				

**E. Buildings and Grounds**

**E1 Use of School Facilities - In accordance with District Policy**

**E2 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/Board Secretary, approves/ratifies Change orders 8 and 9 for the Hackensack Middle School and Hackensack High School cafeteria project, bid awarded to Mark Construction for \$3,190,000.00

Original Contract Amount	\$3,190,000.00
The net change by previously authorized change orders	\$134,732.51
Contract Sum prior to change orders	\$3,324,732.51
Change Order 8 New Shunt Trip Breakers	\$8,415.96
Change Order 9 MS Cafeteria Existing Panel Feeders Replacement \$190,200.28 (approves/ratifies on 7/24/23 resolution E10) MS Cafeteria Temporary Power \$13,175.63	\$190,200.28  \$13,175.63
New Contract Sum including changer orders	\$3,528,108.42

**E3 Be It Resolved,** that the Hackensack Board of Education, upon the recommendation of the Superintendent of Schools and School Business Administrator/ Board Secretary, approves the revision of resolution E2 from the November 20, 2023 agenda approving DMR to submit a minor amendment to the Long Range Facilities Plan (LRFP) to include the E-Sports project located at the High School Media Center to reflect the funding source as Capital Reserve, with no State funding being requested. This resolution also approves DMR Architects to submit the schematic and final design submissions to the NJDOE.

Buildings and Grounds Resolutions <b>E1–E3</b>				
<b>Motion: Trustee</b>	<b>Second: Trustee</b>			
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
TBD- South Hackensack Rep				
Christina Holtz- Rochelle Park Rep				
Mr. Carroll (Demetrius)				
Ms. Harris (Jennifer)				
Mr. Martin (Kenneth)				
Mr. Powell (Lancelot)				



Ms. Pringle (Shivonnie)				
Ms. Somerville (Marlene)				
Mr. Stein (Mark)				
Ms. Cordero-Outen (Lissette)- Vice President				
Mr. James-Vickery (Scott)- President				

**F. Community Relations**

**G. Old Business**

**H. New Business**

**VIII. Board Comments**

**IX. Adjournment:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

DRAFT